



## Board of Directors

	Duties	2015-2016 Members	2017-2018 Nominees
General	<p>The officers shall perform the duties traditionally assigned to such positions together with such duties as shall be assigned by the NJ NACHI Bylaws and by the Board. Duties include leading or working in a committee and representation of the Organization.</p> <p><b>OBLIGATIONS:</b> Attend 2 Board of Director meetings per year; take a turn attending an HIAC meeting and/or man the booth at TriplePlay; software training.</p> <p><b>BENEFITS:</b> Free annual membership for both years of service.</p>		
President	<p><b>OFFICER</b> - Chairman of the Board and ex-officio member of all committees except the nominating committee. Assign committee duties as required.</p> <p><b>CURRENT DUTIES:</b> Schedule Board meetings; IT; webmaster; communications; some VP duties [ 2-yr service prerequisite ].</p>	Laura Gill	Laura Gill
Vice President	<p><b>OFFICER</b> - Perform duties as delegated by the President. Chair the Education Committee including submission of courses for state approval and oversight of education scheduling to ensure mandatory courses are provided and minimal duplication of topics exists. Assist Education Chairs with identification and development of speakers. <b>CURRENT DUTIES:</b> N/A</p>	(open)	
Secretary	<p><b>OFFICER</b> - Record the minutes of all business meetings of NJ NACHI and of the Board. Preserve all records of the group, including educational materials, sign-in sheets, minutes and all correspondence; webmaster.</p> <p><b>CURRENT DUTIES:</b> N/A</p>	(open)	
Treasurer	<p><b>OFFICER</b> - Receive all financial account statements, monitor financial account activity, and disperse all non-meeting related funds, report financial standing to the Board; propose budgets. <b>CURRENT DUTIES:</b> Deposit meeting funds; pay caterers; print &amp; file sign-in sheets.</p>	Bill Speer	
Sergeant-at-Arms	<p><b>OFFICER</b> - The organization's membership chairman. Responsibilities include the maintenance of the membership software system; meeting attendance verification; implementation of membership &amp; affiliate membership drives; resolution of membership issues and/or disputes.</p> <p><b>CURRENT DUTIES:</b> Deposit meeting funds; pay caterers; print &amp; file sign-in sheets.</p>	Ed Martino	Ed Martino
Education Coordinator, North	<p><b>OFFICER</b> - Identify &amp; schedule speakers; coordinate presentation &amp; welcome speaker; collect course outlines, speaker bios; submit courses to VP for review &amp; submission to HIAC. <b>CURRENT DUTIES:</b> Trained to run meeting in absence of signer; some VP duties</p>	Bill Perragine	
Education Coordinator, South	<p><b>OFFICER</b> - Identify &amp; schedule speakers; coordinate presentation &amp; welcome speaker; collect course outlines, speaker bios; submit courses to VP for review and submission to HIAC. <b>CURRENT DUTIES:</b> Trained to run meeting in absence of signer.</p>	Joe Vitale	
Director-at-Large	<p><b>CURRENT DUTIES:</b> Legislative Chair responsible for keeping up with all regulatory actions that impact the industry &amp; Assc. Assign Board members to attend HIAC meetings</p>	Neil Bunker	
Director-at-Large	<p><b>CURRENT DUTIES:</b> Professional Practices &amp; Standards Chair; NJ NACHI representative to NJAHI (Home Inspection Association Coalition)</p>	Martin Mindlin	Martin Mindlin
Director-at-Large	<p><b>CURRENT DUTIES:</b> Public Relations/Marketing Chair responsible for managing NJ NACHI exhibit at Triple-Play; re-branding efforts; marketing NJ NACHI to realtors</p>	Joe Coyle	Joe Coyle
Director-at-Large			
Director-at-Large			
Ex-Officio	<p>Previous NJ NACHI Board of Director officers that are no longer licensed home inspectors may be non-voting, advisory member of the Board</p>	Jim Rizzolo	